

# EXPENSE OBJECT CODES

GENERAL EXPENSE DESCRIPTION	CODE
Advertising	50210
Awards/Gifts	50225
Banner	60540
Banquet	60352
Books/Subscription	50266
CD and DVD	50290
Clothing/Uniform	50250
Collegian Ad	60520
Donation	50280
Dues/Membership	50220
EMT Service	60305
Equipment Maintenance	50145
Equipment Maintenance/Repairs	60206
Equipment Purchase	50140
Equipment Rental	50135
Festival/Fair Expense	60354
Food	50502
Fundraising	50275
Instructor	50252
Insurance Premiums	50160
Materials & Supplies	50503
Meal	60351
Meeting	50504
Office Supplies	50125
Parking	80550
Photography	50235
Postage	50120
Printing	50270
Professional Services	50150
Referees/Judges	50253
Registration/Tournament Fee	50251
Retreat	60353
Rush	50300
Security	60303
Social	50500
Special Function	60355
Telephone Rental	50110
Web Hosting	50264

TRAVEL EXPENSE DESCRIPTION	CODE
Travel - Conference	70060
Travel - Lodging	70020
Travel - Meal	70040
Travel - Registration	70030
Travel - Transportation	70010
UPAC FUNDED EXPENSES	CODE
General Operations (\$50)	60641
Performing Artist Fees	60104
Guest Speaker Fees	60100
Program - Copies/Flyers/Posters	60510
Program - Copyright/Licensing	60630
Program - Costume	60600
Program - Equipment Purchase	60202
Program - Equipment Rental	60201
Program - Facility Rental	60200
Program - Media Print/Broadcast	60530
Program - Movie Rental	60205
Program - Professional Services	60306
Program - Projectionist	60301
Program - Props	60620
Program - Publicity	60500
Program - Set Construction	60610
Program - Sound System Rental	60203
Speaker/Artist - Lodging	60151
Speaker/Artist - Meal	60152
Speaker/Artist - Parking	60153
Speaker/Artist - Transportation	60150
REFUNDS	CODE
Refunds*	50240

\*Refunds -

Only to be used when the payee first deposited money into the account and now needs refunded.

# INCOME OBJECT CODES

<b>INCOME DESCRIPTION</b>	<b>CODE</b>
Admission/Registration Fee Revenue	41006
Advertising Revenue	43112
Banquet Revenue	41003
Clothing/Uniform Revenue	41101
Donation Revenue *	42000
Dues Revenue	41001
Equipment Rental Revenue	43011
Equipment Sales Revenue	43008
Fine Revenue	43108
Fundraiser Revenue	41200
Gifts from Office of University Developm	42011
Impact Fee Revenue	41259
Retreat Revenue	41004
Social Activities Revenue	41002
Ticket Sales Revenue	41250
Tournament Fee Revenue	41100
Travel Revenue	41005

*\* Donation Revenue - If you need a tax receipt, STOP!*

*Deposits must be made through the Office of University Development (OUD)*